**Wyoming Council of the Blind**

**Minutes from June’s regular board meeting held via phone on June 13, 2023.**

**The June regular board meeting was called to order by Pres. Cheryl Godley at 7:01 PM. Roll call indicated that there were five board members and two regular members present, thus a quorum.**

**Officers present:**

**President – Cheryl Godley**

**Vice President – Tom Lealos**

**Secretary – Sherry Leinen**

**Interim Treasurer – Tom Smyth**

**Directors present:**

**Debra Thompson**

**Members present:**

**Jacquie Flatley, Nate Appledorn**

**Absent:**

**Sharon Byers**

**Minutes from May’s meeting were emailed to the board by Sherry Leinen prior to the meeting. Tom L made a motion to accept the minutes as sent, second by Tom S. M/C**

**Treasurers report:**

**Beginning balance: $5204.83**

**Income: $658.22**

**Expenditures: $122.13**

**Ending balance: $5740.92**

**Jacquie clarified that the $50 check to Casper respiratory and mobility services was for copies. Leah used to work for Quality Office Supplies, she now works for Casper respiratory services but continues to make copies.**

**The reimbursement from Jacquie for $147.66 was cash she had leftover from the money she was given for Thankful Thursday.**

**Tom S will make note of these clarifications.**

**When Cheryl and Tom S went to Hilltop Bank to transfer information to Tom S, the bank needed documentation of minutes to show approval of the transfer. A copy of past meeting minutes were shown to the bank.**

**Tom S and Cheryl’s name is now on the checking account.**

**Tom L made a motion that we switch the treasurers position from D’Anna Feurt to Tom Smyth, second by Debra. M/C**

**Tom S will be checking on the Internet to make sure that the Secretary of State report is done correctly.**

**The PayPal account never got finished so Tom S and Cheryl will finish it. Tom S made a new membership list and sent it to everyone.**

**The square account needs a Social Security number of the person in charge of the account. Tom S is not comfortable with giving his Social Security number out online. Not sure if it is the same with PayPal. Cheryl will contact D’Anna to find out if she will be in charge of the account until after thankful Thursday.**

**Nate Appledorn donated an iPhone in WyCB. It was sent to Cheryl and she got the phone switched over. Cheryl and her husband Gary purchased a cover for the phone. Cheryl sent a thank you to Nate and Gary.**

**Nate wrote a letter about WyCB that he thought would work for an editorial. He sent it to Cheryl and she will send it to the rest of the board.**

**Scholarship**

**Cheryl and Debra worked on the application. July 15 is the deadline for scholarship applications. Cheryl approached Teresa about some possible grants for scholarships so that we may offer more in the future.**

**Nate suggested that we look into Casper College’s scholarship portal for next year.**

**When Debra gets her new computer she will work on lists for who to send scholarship information to.**

**Old Business**

**Fundraiser**

**Jacquie contacted Drew Kirby with Thankful Thursday and they will be getting together in early July.**

**Website**

**Cheryl contacted Annette and got everything itemized for the technical grant. This information was sent to Teresa and she will be looking for technical grants.**

**Convention**

**Tom contacted Amy Burns with WIL. She still needs to decide on a zoom host. She will send the zoom information in about a month.**

**Tom will go to the Walmart in Cody and ask about using gift cards in stores.**

**The program is finalized. Leslie with VOS had a conflict so Jennifer D’Alessandro will take her place.**

**The WIL address is 305 W. 1st St., Casper, WY.**

**Need to make sure that the mailing address is for Tom Smyth on the registration packets.**

**The address also needs to be changed on the membership applications and the brochures.**

**Tom S checked into how much it would cost for a PO Box. One place charged $83 for six months and another charged $166. Tom S is okay with his address being used. His address is WyCB c/o Tom Smyth 123 N. Lowell St., Casper, WY 82601.**

**Membership**

**WyCB Roundup is the fourth Wednesday of each month at 7 PM. We decided to wait until July to start it instead of June so that the information can be put into the newsletter.**

**We need to check about Sharon Byers membership since she is on the board to make sure she is paid.**

**A little blurb about WyCB Roundup could be sent to the newspapers and radio stations on Tom L’s list. It could also be sent to VOS, WIL, WSIL, and the senior centers network.**

**Everyone needs to continue to look for new members. Cheryl will start making phone calls to past members. It was suggested that we contact NLS to see if we can advertise about our WyCB Roundup activity in their magazine.**

**Members should be receiving emails on how to vote for ACB initiatives.**

**New Business**

**Tom S went online to check the guidelines for mailing free matter. Jacquie suggested looking at the USPS Publication 347 about Guidelines for Free Matter.**

**Jacquie mentioned 211, it is a centralized agency in the state. Debra will look into this about possibly putting the scholarship information on their site. It was also suggested about possibly putting WyCB’s services and information on their site.**

**WSIL also has a resource page, we need to look into putting our information on it.**

**PSA information: Jacquie talked to Joy and Steve with KUYO Casper radio station. They might be able to do a PSA on their station. Tom L will add them to his list, he just needs their contact information. K2 is another good option. Start with blindness information and workup to WyCB information. Jacquie will look through her stuff to see if she has any PSA’s already written.**

**Cheryl talked about putting together some history information. She will work with Jacquie to see what they can find. Jacquie mentioned that a Historian Position would be beneficial.**

**Tom L mentioned to Tom S that the state needs a registered agent, someone on record to receive documents. D’Anna is the registered agent. That will need to be changed.**

**Jacquie had a suggestion for getting the books audited. Liz Baten is an enrolled agent for the IRS and charges $25 an hour. The books will need to be audited for some of the grants. If you have any suggestions please let Cheryl know.**

**Meeting was adjourned at 8:58 PM**

**Respectfully submitted,**

**Sherry Leinen, Secretary**

**The next regular board meeting will be Tuesday, July 11, 2023 at 7 PM. Please mark your calendar**